



TRIBAL TOBACCO PRODUCTS

701 BUFFALO TRAIL
WINNEBAGO, NE 68071
877.846.6805
PH 402.878.2300
FX 402.878.2302

CIGARETTE ORDERING INSTRUCTIONS

- 1.) Send order to HCI Distribution by fax, mail, email or call in order. Please use the order form provided by us. The order form indicates which brands we carry, what styles and whether we have box or soft or both, kings or 100s or both. Place your order for each brand and style on the line beside your choice and indicate the number of cartons or cases you wish to order.
- 2.) Minimum orders are 5 cartons per style. (For example; if you order Seneca Full Flavor, you will need to order a minimum of 5 cartons. If you order Seneca Lights, you would need to order 5 cartons, minimum, etc.)
- 3.) Most orders are pre-pay, unless other arrangements have been made. The quickest method of payment is Electronic Funds Transfer (EFT) or bank certified check. Once we receive your payment, we will release your shipment, unless credit has been approved. Turnaround time depends on your geographic location but usually between 2-5 days.
- 4.) Please fill out the order form in its entirety. We need to know who placed the order, the date and contact information. Please write legibly to avoid delays.
- 5.) If you require confirmation that we have received your order, please request this on your order form. If you have an email address, please inform us of what it is and we can confirm receipt of your order, otherwise, we can call or fax this info to you.
- 6.) For assistance in placing an order, status of your order, payment issues or any other information, please contact Danielle Gutierrez, our Office Manager, or Jamie Monroe, Admin. Clerk or Vince Bass, Sales Mgr. at our toll free phone #: 877-846-6805.

HCI Distribution,
701 Buffalo Trail
Winnebago, NE. 68071
Ph. 877-846-6805
Fax: 402-878-2302

Email: dgutierrez@hochunkinc.com, jmonroe@hochunkinc.com vbass@hochunkinc.com

